

2018 - 2019  
Annual Graduate Student Progress Report  
Environmental Science Graduate Program  
M.S. & Ph.D.

**DUE: April 1, 2019**

The annual completion of this Graduate Student Progress Report is mandatory for **all graduate students** in ESGP. It is designed to serve as an opportunity for the student, advisor(s), and the Graduate Studies Committee to review the student's progress, establish a set of realistic goals for the following year, and indicate any areas of weakness that need to be addressed. The evaluation is intended to be a consultative and interactive process to assist in shaping each year's program of study to best meet the student's needs and to ensure timely progress through the program. Students and faculty advisors should discuss all issues relevant to student progress, including achieving program milestones, conference and publication activity, developing professional networks in the field, and funding plans for the coming year. While this progress report focuses on activity over the prior year and plans for the coming year, students and faculty should also consider longer-term plans, including funding in future years, completing the program, and moving on to the first job placement. **The information provided in the student report will be used by the Graduate Studies Committee to evaluate the extent to which a student is making reasonable progress and should be recommended for funding, as established in the student handbook, and to create the annual report for the program.**

INSTRUCTIONS:

- (1) Please complete this Student Progress Report **electronically** and update your CV.
- (2) Email your completed report, updated CV, advising report, and the Advisor Evaluation form to your advisor(s) at your earliest convenience.
- (3) Please meet with your advisor(s) to discuss this report and obtain their comments and signature(s) on the advisor evaluation page.. **The deadline for all materials is April 1, 2019.**
- (4) After your meeting, ask your advisor(s) to send you an electronic version of the completed advisor evaluation.
- (5) At that point you will have 4 documents to submit via email to Kelly Malone at [malone.381@osu.edu](mailto:malone.381@osu.edu). Save these 4 documents using the specific naming conventions below:
  - Student Progress Report saved as : *lastname\_rev\_2019.pdf*
  - Current CV saved as: *lastname\_CV\_2019.dpdf*
  - Advising Report saved as: *lastname\_advrep\_2019.pdf*
  - Advisor evaluation saved as: *lastname\_advisor\_eval\_20189pdf*

Thank you for your time and participation in this important review process!

**STUDENT NAME:**

**email (dot number)**

**Advisor Name:**

**Advisor's Home Department:**

**Co-Advisor Name (if applicable):**

Semester & year entered program:

At which level did you **enter the program**? MS PhD What is your GPA? \_\_\_\_\_

(report your cumulative grade point average for all Ohio State graduate course work)

What is your program track (general study vs. specialization)?

Which semesters were you enrolled in seminar (7899)? Dates of Seminar Presentations (m/d/yy)

ESGP Seminar 1

Entrance

ESGP Seminar 2

Exit

ESGP Seminar 3

Category	Department & Number / Course Name	Credit	Semester	Year	Grade
<b>Specialization Requirements (if applicable)</b>	1				
	2				
	3				
<b>Biological Science Core Requirements</b>	1				
	2				
<b>Physical Science Core Requirements</b>	1				
	2				
<b>Social Science Core Requirements</b>	1				
	2				

Total Course Credits Taken\_\_\_\_\_ Total Research Credit Hours\_\_\_\_\_ Combined Total Credits\_\_\_\_\_

**Completion Dates:**

If applicable, indicate the semester and year for successful completion of the applicable academic milestones below. If you have not completed them, but have them scheduled please indicate the semester and year. If you do not have them scheduled but have an idea when you will complete them please indicate the estimated semester and year. Select **N/A** if not applicable:

(MS only) Thesis proposal	Semester	Year	N/A
(MS only) Thesis defense	Semester	Year	N/A
(PhD only) Candidacy exams	Semester	Year	N/A
(PhD only) Dissertation proposal	Semester	Year	N/A
(PhD only) Dissertation defense	Semester	Year	N/A
(BOTH) Plan of Study submitted	Semester	Year	N/A

**Funding History:**

Please note your funding source, position, and course # (if TA or instructor) for each semester in the program to date (including this semester) in the table below.

<b><u>Year</u></b>	<b><u>Autumn</u></b>	<b><u>Spring</u></b>	<b><u>Summer</u></b>
<b>1</b>			
<b>2</b>			
<b>3</b>			
<b>4</b>			
<b>5</b>			
<b>6</b>			
<b>7</b>			

**Professional Activities:**

For the **period Summer '18 to Spring '19**, please indicate if you have accomplished any of the categories in the rows below. Please include the total number as well as list the specific items.

<b>Category</b>	<b>Total Number</b>	<b>List Specific Items</b>
<b>Presentations at professional conferences</b>		
<b>Articles under review at peer-reviewed journals (including conditional acceptances)</b>		
<b>Articles published or forthcoming in peer-reviewed journals</b>		
<b>Book chapters under review or published</b>		
<b>Grants or fellowships applied for (specify OSU or outside)</b>		
<b>Grants or fellowships awarded (specify OSU or outside)</b>		
<b>Other (Paper awards, books under contact or published, etc.)</b>		

**Student narrative of progress to date:**

If you are **currently at the MS level**, please describe your progress in each of the following areas:

- (1) Progress made in forming your thesis committee (indicate committee members):
  
  
  
  
  
  
  
  
  
  
- (2) Progress in developing a thesis topic (e.g., initial stages, approved by advisor, etc.):
  
  
  
  
  
  
  
  
  
  
- (3) Progress in writing and defending your thesis:
  
  
  
  
  
  
  
  
  
  
- (4) Other research/professional activities (i.e. field work, papers) in the past year:

If you are **currently at the Ph.D. level**, please describe your progress in each of the following areas:

- (1) (Optional) Progress made in preparing your MS thesis for publication:
  
  
  
  
  
  
  
  
  
  
- (2) Progress on candidacy exams (topics selected, committee formed, reading list approved, etc.)
  
  
  
  
  
  
  
  
  
  
- (3) Progress made on your dissertation proposal (e.g., idea discussed with advisor, draft prepared, committee formed, committee-approved proposal, etc.):

(4) Progress made on your dissertation:

(5) Progress made on other research papers/publications:

**For all students:**

(1) Please list your academic **goals** for the coming year developed in consultation with your advisor:

(2) Please note here any additional information that should be considered in evaluating your performance and progress (optional):